

**Job Description  
Machine Operator  
Century International Arms, Inc.  
Century Arms, Inc.**

Reports to: Manufacturing Supervisor  
Location: Vermont

Position Type: Full-Time

**Summary of Position Mission**

Responsible for set up and operation of CNC mills and lathes.

**Responsibilities**

- Adjusts machines, including controls or control media, as required to ensure quality of work
- Communicates with supervisor, engineers, production control, quality and other manufacturing personnel for assignments and to resolve quality issues
- Keeps equipment and work area clean and orderly
- Performs basic preventative maintenance functions on equipment
- Studies and interprets drawings, manuals, specifications or sample parts to determine dimensions and tolerances of finished work pieces, sequence of operations and setup requirements
- Actively participate and support the 5S process within the work area on a daily basis.
- *Other duties will be assigned as required.*

**Qualifications & Knowledge Required**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. These requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Minimum of two years' experience operating CNC machines such as lathes and mill machines in a manufacturing environment
- Intermediate knowledge and application of precision measuring instruments. Instruments should include, but not limited to, calipers, ID and OD micrometers, depth gauges, indicators and scales
- Intermediate knowledge of tool holders, cutting tools, boring bars, fixtures, inserts and other accessories used on various CNC machines

**Working Conditions**

Work is normally performed in a climate-controlled office environment and throughout a heated manufacturing and warehouse facility. Exposure to conditions of extreme heat/cold, poor ventilation, fumes and gases is very limited. Noise level is moderate and includes sounds of light manufacturing, shipping and receiving, and normal office equipment (computers, telephones, etc.). No known environmental hazards are encountered in normal performance of job duties.

**Physical Demands**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Be able to lift objects up to 35 lbs.

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- Be able to lift, push and pull objects as necessary
- May be required to stand and walk throughout the workday
- Occasionally required to bend, stoop, kneel and crouch

**Disclaimers**

- This job description should not be interpreted to be a complete list of all the duties and responsibilities performed by the jobholder. To maintain organizational flexibility, management has the discretion to add, drop or change at any time the duties, responsibilities and expectations of this job.
- This job description does not constitute an offer of employment, continuous employment or an employment contract. We are an at-will employer and either you or the employer may terminate the employment relationship at any time, for any legal reason or for no reason.

Employee Signature:		Date:	
Witnessed By:		Date:	
Last Updated By:	Jessica Becker	Date:	6/7/17
Payscale Report:	MFG-0009	Date:	6/7/17